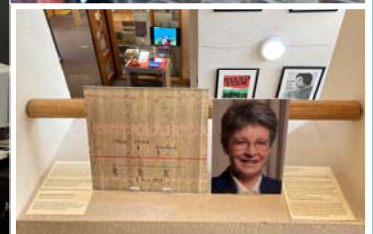


# Annual Report of The Churchill Archives Centre 2020-2021



What we do: order out of chaos?





# Introduction

The year 2020-21 has not been a normal one for anyone and the Churchill Archives Centre team have proved themselves wonderfully resilient in adapting to the challenges posed by the coronavirus pandemic. It is easy to highlight the negative; the Archives Centre reading rooms were closed to researchers from 4 January to 27 April and at all other times numbers were restricted to a maximum of four researchers. Meanwhile, the team were split into two cohorts and worked half their hours from home.

Yet this is far from the whole story. The Centre maintained a remote copying and enquiry service throughout the year, receiving 268 requests for copies and making and sending thousands of images in response. The following are comments we received in a recent survey about our provision of remote services:

*The service I have received from the Churchill Archives Centre has been excellent and what I would consider to be above average in comparison to other institutions. Keep up the great work and I thank you for providing such great help.*

*I was extremely impressed with this service. I found my first reference to you at breakfast time, now, just a few hours later, you have supplied me with all the documents I need. Thank you so much. This is really invaluable.*

I hope that the narrative which emerges from these pages is a positive one. It is true that Covid has forced change upon us, but much of that change will survive beyond the pandemic, improving the way we work and the service we are able to offer. The team that is emerging has the ability to work more flexibly, to communicate more easily, to provide more remote services and to take our materials to wider audiences via online exhibitions and events.



## New accessions

One unanticipated side effect of the lockdowns seems to have been the time it has given people to think about and sort their archives. This has led to a steady stream of accessions throughout the year (see appendix).

New collections included the papers of two prominent female politicians. [Patricia Hewitt](#) (1948-) served as a Labour Cabinet Minister under Tony Blair while [Baroness Trumpington](#) (1922-2018) was a Conservative Minister of State under Margaret Thatcher and John Major. [Mogens Bramson](#) (1895-1981) was an engineer who worked on the jet engine and the Heart-Lung machine while [Professor Sir John Meurig-Thomas](#) (1932-2020) was a pioneer in the field of Solid-State Chemistry and Heterogeneous Catalysis and a Director of the Royal Institution.

There were also substantial additions to existing collections, including the papers of:

- Admiral Sir William Davis (1901-87)
- Professor Dame Athene Donald (1953-), physicist
- Edwards Associated – digital files relating to Professor Sir Robert Edwards (1925-2013), deposited by Martin Johnson
- Sir Malcolm Robertson (1877-1951), diplomat
- Lord Selwyn-Lloyd (1904-78), politician
- Sir William Strang (1893-1978), diplomat
- Baroness Thatcher (1925-2013), prime minister

## Collection processing

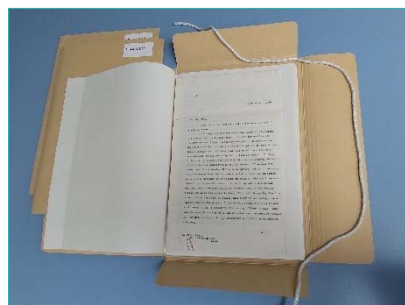
Collection processing has inevitably been impacted by the pandemic, as partial working from home combined with the need to prioritize the public service when on site has meant that the team have had less access to the original collections. One of the challenges post-Covid will be dealing with an increased backlog of uncatalogued material.

Yet in spite of the difficulties, progress has been made in the sorting and listing of the Churchill Acquired papers (retrieved from the estate of the late Churchill biographer) and in the cataloguing of the collection of James and Agnes Headlam-Morley. Both projects were started before lockdown and are now likely to be completed in the second half of 2021. Work has also been able to continue on the cataloguing of Margaret Thatcher's post-1990 papers, working largely from pre-existing digitised versions of the files.

Good progress has been made in the box listing of Baroness Trumpington's photograph/ scrapbook albums, while preservation packaging has taken place on the Duncan-Sandys, Saunders, Marples and Karsh collections, with more interventive conservation performed on material in the Peggy Jay, Headlam-Morley and Cadogan archives.



Examples from the Headlam-Morley collection of pre- and post-processing



# Collections Development

The Archives Centre team have refined the Archives Centre Mission Statement and Collecting Policy and are looking at developing a more comprehensive and holistic Collections Development Policy for Archives Committee approval. The Team are also using working from home to produce a number of new research guides to the collections and have already produced a guide to History Faculty undergraduate dissertations.

# Records Management

The College Records Manager has spent time working on a project to ensure that a proper electronic record is kept of all Churchill College committees. Nearly all committees now have complete digital sets of agendas, minutes and papers archived up to 2019, some digital files going back to 1982.

Hannah James has also had to deal with the most Freedom of Information enquiries received since the introduction of the Freedom Of Information Act 2000 (a 79% increase on 2019).

Other activities have included conducting a property file review following the sale of College investment properties, staging virtual events (1960-1965 alumni) and curating an online exhibition (College architecture), while also supporting departments in their preparations for the shift to digital-only student files.

Screenshot of the College architecture exhibition.

Our online exhibitions are available via our website (<https://www.chu.cam.ac.uk/archives/online-resources/>)



# British Diplomatic Oral History Programme

Despite the pandemic, the British Diplomatic Oral History Programme has continued to thrive this year, even if this has had to be mostly online.

11 new interviews have been completed, including those of Sir Stephen Lamport, Dame Judith Macgregor and her husband John Macgregor, Timothy Dowse, Sir Adrian Beamish, Dame Denise Holt, Lord McDonald of Salford and Sir David Warren (see appendix for full details).

# Archives catalogues migration

Over the last few years it had become increasingly clear that the Cantab/Janus system, used for years by most of the archives in Cambridge for both cataloguing their papers and making the catalogues available online, was coming to the end of its life. After a lengthy consultation exercise led by the University Library, the decision was made to move to ArchivesSpace.

ArchivesSpace is an open-source system which has been developed by archivists in the US specifically for use by other archivists. It is wider in scope than Cantab/Janus was, being designed for all aspects of collection management, not just cataloguing, but researchers will still be able to use the system's public face, known as ArchiveSearch, to search all our catalogues, together with the catalogues of most other archives in Cambridge.

The process of migrating all of our data from Cantab/Janus to ArchivesSpace began in February, and took until August to complete. After the University Library, we had by far the most data to move of the Cambridge archives, and it was a complicated business, involving three test moves before the final migration, to give time for checking and correction of data errors. Fortunately our data was in a pretty good state, so there wasn't too much correcting to do, but after moving 529 catalogues there was still plenty to check!

The one catalogue which was not moved to ArchivesSpace was the Churchill Papers catalogue. It was never on Cantab/Janus, due to its age and size, so could not be moved at the same time, but we hope to migrate it later this year (2021), after which all our catalogues will finally be available in the same place.

The screenshot shows the ArchiveSearch interface for the Churchill Archives Centre. At the top, there is a navigation bar with the University of Cambridge logo and links for Home, Repositories, Collections, Digital Materials, Subjects, Names, and a search icon. A yellow banner message states: "Cambridge University Libraries are providing a blend of online and controlled in-person services. Please see our website for more details." Below this, the page title is "Churchill Archives Centre". The repository information includes: "# Repository", "Parent Institution: Churchill College", and "The Churchill Archives Centre website". An "About:" section describes the centre's mission and accreditation. Contact information is provided: "Churchill Archives Centre, Churchill College, Cambridge Cambridgeshire CB3 0DS United Kingdom, +44 (0)1223 336087, archives@chu.cam.ac.uk". A "What's in this Repository?" section displays four statistics: 529 Collections, 0 Digital Materials, 819 Subjects, and 1362 Names. At the bottom, there is a search bar with the text "Search This Repository", a search input field, a dropdown for "Search all record types", a "Keyword" dropdown, and a "Year:" range selector with "From" and "To" fields and a "+" button. A "Search" button is located below the search bar.

# Preserving our Audio:

## Unlocking Our Sound Heritage Project

The British Library's *Unlocking Our Sound Heritage* project undertook a national audit to map the condition of sound archives around the country and create a comprehensive picture of the nation's sound collections with the creation of a UK Sound Directory.

In 2015 we completed the British Library survey form and were added to the UK Sound Directory. This audit gathered information on over 1.8 million recordings held in over 3,000 collections, much of it under imminent threat from loss and decay because of the obsolete and ageing carrier formats.

The challenge of preserving these sounds is the focus of the British Library's project, which is being funded by the National Lottery Heritage Fund.

The British Library have ten hub partners (of which Norfolk Record Office are the Eastern region hub). Norfolk Record Office undertook to digitise prioritised material from our collection from March 2019, which included sound recordings from several collections including those of Joseph Rotblat, Neil Kinnock and Anne Seagram. Since March 2020, the team have been processing these digitised sound recordings.

Wired for Sound: The equipment used by the Norfolk Record Office team to capture our audio material.



# Presenting our Audio:

## The Soundsciber Podcast and Sound Archive

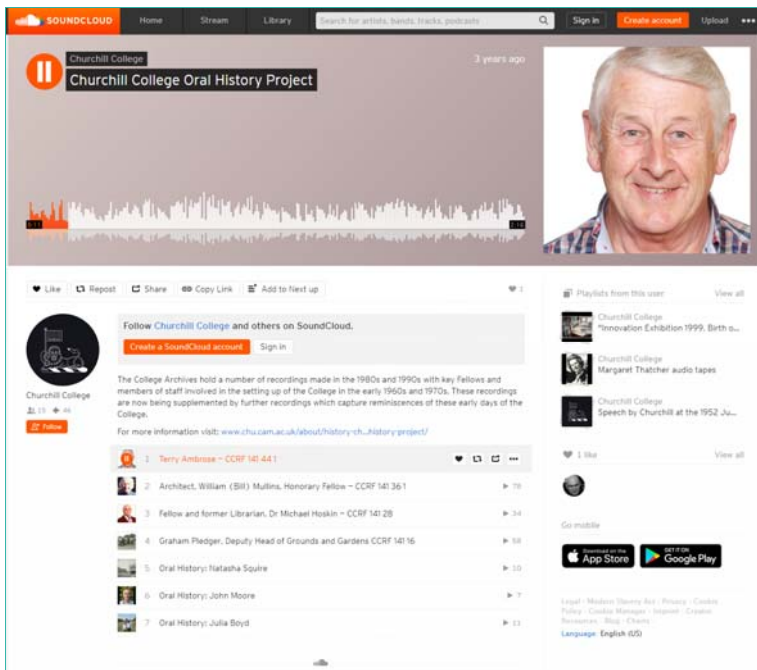
The Archives Centre has recently begun to record occasional podcasts, and the most recent of these concerns the Soundsciber discs. These are a series of unusual early recordings, mainly used by Churchill for dictating his war memoirs in the late 1940s, made on the American Soundsciber machine. Besides the recordings themselves, we have supporting correspondence with the Soundsciber Corporation in the archives, and also an anecdote in the papers of Churchill's daughter, Mary Soames from one of the engineers who helped install the system at Chartwell. With this archival material and the help of sound expert Dr Peter Martland, we were able to do plenty of background research for the podcast.

# Presenting our Audio continued

There are over 40 recordings in all, and apart from Churchill dictating the war memoirs, you can also hear him talking to Mary and his staff, pacing the room (Churchill's usual habit while dictating, which made life difficult for the sound engineers trying to install the Soundscribe microphones) and admonishing one of the family dogs which had dared to make a noise. Learn all about the recordings at [www.chu.cam.ac.uk/archives/online-resources/sound-archive/#CHWL](http://www.chu.cam.ac.uk/archives/online-resources/sound-archive/#CHWL), and listen to more of them in our Sound Archive.

Speaking of which, the Sound Archive was a new initiative this year to help broaden access to some of our audio holdings, raising awareness of some of our previously less accessible content. Ultimately, we are looking to greatly expand the amount of content that we make available online –and ultimately to match what we are able to make available in person– but that is a large scale project, tied into other developing systems, and we very much wanted to move in the right direction in the interim. As such, during lockdown we published a selection of our audio holdings to the College's SoundCloud account in what we are calling our Sound Archive, a full description of which can be found linked from the Online Resources page of our website.

We picked a variety of tracks, drawing from some of our most important holdings but also reflecting the breadth of our collections; with audio from Churchill and Thatcher, as well as Boni Sones' interviews with women politicians around Brexit in 2019, material from the College Archives, newly opened recordings relating to physiologist and IVF pioneer Sir Robert Edwards and oral history interviews with sociologist Michael Young. It is very much only a beginning, and indeed only covers a small proportion of just our audio holdings. However, it is a sign of our commitment to making our holdings, with their international interest, available to as wide an audience as possible, and not just those who are able to make the visit to Cambridge (much as we appreciate the opportunity to meet with our readers in person!).



An example entry in the Sound Archive



A soundscribe disc



# Adapting to Covid:

## Systems updates to our Public Service

The pandemic has led to radical changes in our procedures, both in terms of facilitating homeworking and in developing new procedures for a Covid-safe Reading Room. While these changes were driven by necessity, the push to redesign our systems has allowed us to make improvements to our previous ways of working that will have long-term benefits for our public service. Digital Archivist, Christopher Knowles, has been driving these changes.

### Forms

Our previous practice was that all Reader registration forms had to be handwritten in person at the Archives Centre; that all images taken by Readers on-site had to be recorded on a reprographics form; and that remote reprographics requests required a form that was provided on our website as a PDF (difficult to edit without paid-for software, with the alternative being printing off and filling by hand). Here we wanted to move away from readers hand-writing forms and then handing them to the duty Archivist so as to avoid multiple people interacting with the same objects as much as possible. We have moved to a system where both our reader registration and reprographics request forms are online, and can be completed either on-site or remotely. We have also dispensed altogether with recording self-service reprographics. Aside from the benefits of avoiding handling paperwork in Covid restrictions, this also means that readers do not need to spend time on-site filling in paperwork when they could be viewing items. The new systems are more accessible to people with a wide variety of needs, save significant staff time, avoid transcription errors from staff copying handwritten material into our electronic records, and remove the difficulties associated with filling in PDFs, replacing them all with more universal browser-based submissions.



### Request slips

Similarly, readers previously had to handwrite individual request slips for each file they wanted to request. While the impetus was again the need to reduce handling, it was certainly the case that the previous system was both time-consuming and laborious for our readers – especially if they were viewing many small files – and also ran into the same poor accessibility and potential for misreading or mistranscription, which could further impact a reader's time if the wrong file was fetched, doubling the wait time before a file could arrive. We have now moved to a system where readers are encouraged to place orders in advance of their visit, which we print and process before their arrival, and during a visit readers can order further items either by handing written lists of desired items to the duty archivist or emailing such requests to us from their desk, as they prefer. Additionally, the request slips themselves are printed on-site from standard A6 paper and so there is also an added benefit of cost-saving for the Archives Centre, as we no longer use the externally-printed two-part carbon paper slips, which cost notably more.

# Adapting to Covid: continued

## Reading room terminals

This is a change that will not yet have been noticed by our readers, as our Reading Room terminals are still out of use due to our current Covid precautions but which will be a significant improvement. Previously, our Reading Room terminals were completely isolated so that for readers to view archive material on those machines (outside of that hosted on the web, such as the Churchill archive) we had to burn our own CDs with the relevant files, to be issued to the readers individually and read in those terminals. This meant that we had to create such disks well in advance of any visit, and given the quantity of material involved – anything digitised from analogue audio, for example – also went through a significant number of CDs just for this purpose. Our new system allows us to copy items from our digital storage to a designated area that is accessible by these terminals, removing any need for burning/issuing CDs. It also means that we can provide any other digitised material to those terminals on demand; readers have to use those terminals to listen to digitised analogue audio, but if a reader wanted for any reason to view digital copies of an archive rather than view the original (perhaps for increased speed searching for a particular correspondent within a file, before ordering the physical file and turning immediately to the desired item, or in the rare case that multiple readers wanted the same item), then where we have digital copies – a proportion which is increasing over time, especially with our increased emphasis on remote reprographics – we can quickly and easily copy those files so that they are available on those terminals.

Overall, these changes together should save readers significant amounts of time during their visits, allowing them to concentrate on accessing our holdings, while also cutting down on the amount of paper used and stored, saving staff time, and increasing accuracy in the Archive Centre's records.



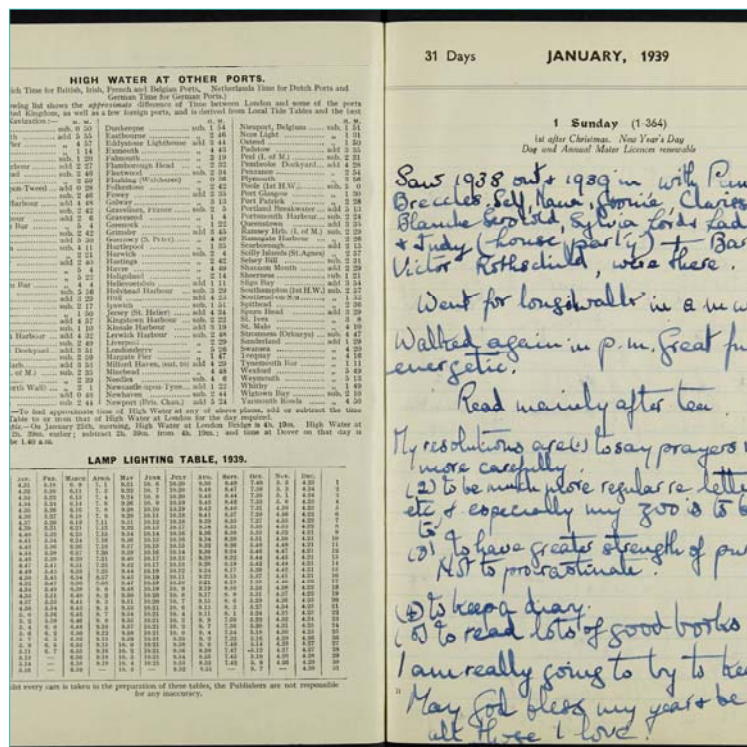
Reduced capacity in the Reading Room due to Covid safety measures

# Mary Churchill's Wartime Diaries

Lockdown coincided rather fortunately for some of us with a joint project between the Archives Centre and Emma Soames to publish the wartime diaries of Mary Soames, Churchill's youngest daughter. Work had started on transcription some time before, but we were really able to get going on this once we were working from home (luckily the diaries had been digitized already).

In all, we transcribed 17 of the diaries, from 1939-1946. In the end the 1946 entries fell victim to the editor's pruning and the book stops in 1945, but some of Mary's adventures in 1946 were so interesting that we couldn't help going on a bit further. Mercifully, Mary's writing was reasonably clear, though wartime paper and ink shortages meant that sometimes she was scribbling in pencil on whatever came to hand: that could definitely be a bit of a challenge! Once the transcription was complete, we had the more difficult task of deciding what to leave out; Mary was never boring as a writer, but we couldn't include everything. In the end, though, we managed to keep the pruning to a minimum, though quite a few of the many parties she went to (Mary's wartime social life would put anyone to shame, particularly in a time of Covid), lists of names, and day to day entries where nothing very much happens, have had to go.

Mary was only 16 when war broke out, and her diaries bubble over with teenage fun and excitement, but she was also only too aware of her responsibilities as her beloved Papa's daughter. Though she joined up in 1941, to serve with the ATS, Mary accompanied Churchill as his aide to the Allied conference at Quebec in 1943, and also to Potsdam in 1945, and is a key witness to some of the great events of the war. However, all along we have been determined to make this her book, not her father's, so this is above all the story of a young woman growing up in wartime; we hope that readers will find Mary as much fun as we did!



# Promotion of the Papers of Professor Sir Robert Edwards

The cataloguing of the Edwards Papers was completed and the papers were opened for research in 2019. Following disruption to our plans for promotion of the collection last year, this year the Archives Centre hosted a symposium and exhibition related to the Edwards papers, and gave a talk about the collection at an external conference. All of these events were originally due to take place in 2020 and were adapted to make them suitable for a remote audience.

On 29 March 2021 we hosted 'Ways of Working: The Archive of Professor Sir Robert Edwards', an online symposium for the inaugural Cambridge Festival. The symposium focused on ways that researchers could work with the Edwards archive, and ways of working evidenced in the archive (how Edwards and colleagues carried out their work). The event took the form of a series of conversations and presentations. 60 people watched the live stream, and the recording has had over 100 views on YouTube (<https://youtu.be/XalqplH5Nsk>) so far.



Question time at the online symposium



Gina Glover exhibition installation


The symposium included a conversation between Professor Sarah Franklin (Reproductive Sociology Research Group, University of Cambridge) and Gina Glover (artist) on Glover's artworks inspired by images of reproduction in the Edwards collection. Glover's exhibition 'Art in ART: Symbolic Reproduction' (ART being assisted reproductive technology) was installed at Churchill College for the symposium planned for 2020. As the rescheduled symposium was held online we filmed the exhibition so that the attendees would still be able to view it, and this film is available to watch on YouTube (<https://youtu.be/GBJYevFUI5I>).


In June 2020 one of our archivists, Madelin Evans who catalogued the Edwards collection, gave a joint talk on 'Records of assisted reproduction: the Papers of Robert Edwards at Churchill Archives Centre and the Lesley Brown Collection at Bristol Archives' with Allie Dillon, City Archivist at Bristol Archives. Lesley Brown was the mother of Louise Brown, the first baby born after their mother had IVF treatment. The talk focused on the different types of evidence and perspectives in the two archives, the challenges of managing sensitive personal information and the different ways the two organisations approached this. The talk was part of the Third Workshop on Scientific Archives (organised by the International Council on Archives and hosted in Hamburg, Germany) which was truly international with speakers from countries including Russia, India and the Philippines. It was originally due to take part as an in-person conference, but was rescheduled to take place online.

Records of Reproduction:  
the archives of Robert Edwards (IVF pioneer)  
and Lesley Brown (mother of the first IVF baby)

Allie Dillon: Bristol Archives, home of the Lesley Brown papers

Madelin Evans: Churchill Archives Centre, home of the papers of  
Professor Sir Robert Edwards

 CHURCHILL  
ARCHIVES  
CENTRE

 BRISTOL  
ARCHIVES

# Research and Researchers



## Reading Room

Research in person in the Centre's reading rooms during 2020-21 was heavily curtailed by the impact of Covid-19, both by the closure of the reading rooms from 4 January to 27 April and by the need to restrict the number of researchers on site when open. 74 individual researchers visited, making 161 daily visits (73 researchers making 159 daily visits if Churchill College staff are excluded), and consulting 1437 files. The most heavily used collections were Leo Amery, Lord Esher, Sir John Major (N.B. this collection is closed and was consulted by the investigation team to the Infected Blood Inquiry), Field Marshal Lord Slim and Lord (Julian) Amery.

## Virtual Archives By-Fellowships

The Covid pandemic prevented our By-Fellows from visiting in person during 2020/21 but during the year we were delighted to support two scholars working remotely on the Thatcher papers and related collections. Both By-Fellows this year were supported by funds from the Friends and Family of John Antcliffe.

## Visiting Archives By-Fellows 2020-2021

Dr Tom Kelsey (Michaelmas Term 2021)

Building on his recently submitted thesis, Tom worked on materials relating to defence procurement under Mrs. Thatcher, specifically the extent to which a 'Buy British' approach continued to reign supreme. He also started to work on a second strand of research for a new project about 'Bennism', the ideas and political thinking inspired by Tony Benn, aimed at understanding what it meant and why it was so contested.

Dr Emma Barrett (Easter Term 2021)

Emma explored her ongoing research interests covering the making of the 1980s financial revolution; the study of elites and networks of power; the fusion of archival and oral histories; and gender and the City of London. Her exploration of the experiences of women working in Britain's finance industry was greatly assisted by help from individual friends of John Antcliffe.

## Access and Outreach

One of Margaret Thatcher's handbags from the Archives Centre's collections is on display at the V & A in London in their current exhibition *Bags: Inside Out*. The exhibition opened in November 2020 and closed again shortly afterwards due to Coronavirus restrictions. It reopened in May 2021 and runs until 16 January 2022. A fascinating survey of the history of bags, including handbags, it is also an opportunity to see a selection of rare, even unique, objects beautifully displayed together.

To find out more, visit <https://www.vam.ac.uk/exhibitions/bags>.



*Bags: Inside Out* at the V & A  
Image credit: V & A

We have also supplied facsimiles of documents for the *Letters Between Loved Ones* garden trail at Chartwell (April-July 2021); *SPARKS: a Celebratory Portrait of Women in Northern Ireland*, part of the *extraORDINARYwomen* project at the Linen Hall Library in Belfast (June-July 2021); the *Spy Oxfordshire* exhibition at the Soldiers of Oxfordshire Museum in Woodstock (until April 2022); a new permanent display about the life of Winston Churchill at Blenheim Palace (which had 8506 visitors in its first month of opening in June); and to the historic meeting of Boris Johnson and Joe Biden before the G7 Summit in Cornwall (10 June 2021).



*Letters Between Loved Ones* garden trail at Chartwell  
Image credit: Chartwell/National Trust



Facsimiles of Churchill letters on display at Blenheim Palace. Image credit: Blenheim Palace



The display of facsimiles at the G7 summit for Johnson and Biden,

Image credit: Crown copyright

# Finance and Development

In 2020-21, the Archives Centre met operating costs of £553,034 (£605,576 in 2019-20). The main source of income was from investments through drawdown of restricted funds. The Centre received considerable practical support from College departments such as the Porters, Housekeeping, Maintenance and IT, but did not receive a financial grant from the College.

The Archives Centre received donations totaling £36,475 including Gift Aid. Some of this was to restricted funds.



The Director would like to thank the team members, volunteers, committee members and trustees who have helped the Centre to prosper in 2020-21. They are listed in the appendices.

# Governance



The Director of the Archives Centre is a member of Archives Committee and serves ex-officio as secretary to all three archive trusts. He reports annually to the Governing Body of Churchill College and also chairs Archives Centre team meetings. Full lists detailing the names of the Archives Centre staff and membership of the trusts can be found in the appendices to this report.

## The Archives Committee

*The objectives for the Committee in 2020-2021 were to scrutinize the work of the Archives Centre and offer expert advice to the Director and management team.*

The Committee met four times during the period covered by this report, all of them online.

The extraordinary meeting of 16 July 2020 considered the Centre's response to the Covid crisis and the need for greater inclusivity and diversity highlighted by the Black Lives Matter protests. It reviewed, amended and approved key policies.

On 18 October 2020, the Committee reviewed progress in fundraising, received an update from the Director on Covid recovery and team activities, including the financial implications for the Centre, approved the Annual Report for 2019-20, heard a report on the British Diplomatic Oral History Programme (BDOHP), discussed the College initiative on 'Churchill, Empire

and Race' and began the process of selecting the Roskill Lecturer for 2022.

On 21 January 2021, the Committee considered an update from the Director on Covid recovery and team activities, recommended the Archives By-Fellows for 2021-22, selected Professor Njabulo Ndbele as the Roskill Lecturer for 2022, heard a report on the activities of the BDOHP, approved a donation toward the work of Dr Lara Marks on the history of IVF, and supported the recommendation of Professor Russell Riley as an Overseas Fellow for 2022.

On 22nd April 2021, the Committee considered a report from the Director on Covid recovery and team activities, approved in principle capital expenditure plans for a Digital Preservation Management System and replacement Air Conditioning System for the Archives Centre, discussed the 'Churchill, Empire and Race' Programme, heard a report on the activities of the BDOHP, approved College ownership of the Mitrokhin archive, and agreed that the collection of Churchill pamphlets could only be purchased if a donor could be found.

## The Churchill College Archives Trust

*The objective for the Trust in 2020-2021 was to continue to support the work of the Churchill Archives*



# Governance

## continued

*Centre by means of an annual financial grant.*

The Trust met only once on 30 November 2020. The trustees approved and signed the statutory accounts for 2019-20 and the accompanying Letter of Representation to the Independent Examiner. They reviewed the register of trustee declarations and the performance of the trust's investment fund.

### The Sir Winston Churchill Archive Trust

*The objective of the Trust in 2020-2021 was to support preservation of and access to the Churchill Papers collection.*

The Trust met twice during the year covered by this report. The trustees met online on 9 November 2020. They confirmed the appointment of The Rt. Hon. Lord Boateng as the new Elected Trustee and Chair, approved the annual financial report and accounts, approved the Letter of Representation to the Independent Examiners, reviewed the trustee declarations and the statement of risks, received an update from Bloomsbury on the Churchill Archive digital publications, reviewed the impact of the Covid pandemic on their activities, and considered the impact of their activities on the public debates on Churchill and race. A fulsome tribute was paid to Dr Prochaska for her leadership of the Trust since 2010.

At a further meeting on 28 June 2021, held partly in person and partly online, the trustees received updates from Newton on their investments and from Bloomsbury on the Churchill Archive digital publications. They considered their strategy for widening access to the collection, particularly internationally, and they agreed financial support for the Archives Centre digital preservation management system and the migration of the Churchill Papers catalogue to ArchivesSpace. They also paid a fulsome tribute to the work of Senior Archivist, Natalie Adams, who had taken up a position at the University Library, praising her for nearly 25 years of service and for her leadership role in cataloguing, microfilming and digitising the Churchill Papers collection.

### The Margaret Thatcher Archive Trust

*The objective of the Trust in 2020-2021 was to oversee the preservation of and access to the Thatcher Papers collection.*

The Trust met once during the year covered by this report.

The trustees met online on 20 January 2021. They approved the draft budget for the Thatcher Foundation website, which the Trust is now administering, and reviewed its purpose and performance. The meeting also approved the annual financial report, accounts, and the Letter of Representation to the Auditors, as well as the statement of risks and a report from the Senior Archivist. Sir Julian Seymour resigned as both Chair and Trustee and was thanked for his long service since the Trust's foundation in 1997. Lord Strathclyde was confirmed as the new Chair.



## Appendices



# 1. New Accessions

| Date       | Collection Name           | Collection Code | Acc. | Description   | Extent                  |
|------------|---------------------------|-----------------|------|---|-------------------------|
| 10/9/2020  | CHURCHILL<br>(Additional) | WCHL            | 2123 | Letter from CSC and ticket for international inventions exhibition 1885, re ticket belonging to CSC's uncle?  | 2 items                 |
| 02/07/2020 | STEINER, George           | GSNR            | 2126 | Letters   | 1 large envelope        |
| 07/07/2020 | POWELL<br>Associated      | POLL AS         | 2127 | Letter from Enoch Powell to Reverend Beeson regarding prayers for 'justice in Northern Ireland'.  | 1 page                  |
| 22/07/20   | ROBERTSON                 | RBTN            | 2128 | Additional papers of Sir Malcolm Robertson  | 4 plastic crates        |
| 12/07/20   | AMERY, Leopold            | AMEL            | 2129 | Further papers: correspondence with Rudyard Kipling, Ted Leather and Ronald Storrs (Governor of Cyprus); list of German books requested by LSA in August 1918 and LSA's own draft of a chapter on the Cripps Mission in 1942 (for his never pursued Vol IV of My Political Life). | 1 bundle                |
| 19/08/20   | SHIRE                     | SHRE            | 2130 | File relating to Edward Shire's patent applications, 1951-1967  | 1 file                  |
| 01/09/20   | STEVENS                   | STVS            | 2131 | Annotated typescript of 'First View of Persia' and manuscript diary of trip to Italy, 1924.   | 1 box                   |
| 08/09/2020 | STEVENS                   | STVS            | 2132 | Recording of lecture by Sir Roger Stevens   | 1 audio cassette        |
| 22/08/2020 | HARPER, Audrey            | MISC 114        | 2133 | 'The Funeral of Baroness Thatcher' BBC transcript—St Paul's Cathedral, 17th April 2013  | 1 file                  |
| 08/09/2020 | BRAMSON                   | BRMN            | 2134 | Personal papers and photographs of Mogens L Bramson   | 1 large box             |
| 24/09/2020 | TRUMPINGTON               | TRUM            | 2135 | Photograph albums and some papers of Baroness Trumpington.  | 13 large Ikea bags      |
| 13/10/2020 | CHURCHILL<br>(Additional) | WCHL            | 2136 | Cuttings relating to the dedication of the Winston Churchill Memorial and Library, May 1969   | 7 items                 |
| 14/10/2020 | THOMAS                    | MEUR            | 2137 | Correspondence and papers (as per Sir John's box list)  | 68 lever arch box files |
| 28/10/2020 | CHURCHILL<br>(Additional) | WCHL            | 2138 | Letter of condolence from Winston Churchill to Hugo Baring, 8 Feb 1931  | 1 letter                |

# New Accessions

## continued

| Date       | Collection Name                           | Collection Code | Acc. | Description  | Extent                       |
|------------|---|-----------------|------|--|------------------------------|
| 28/10/2020 | THATCHER Associated                       | THCR AS         | 2139 | Clutch handbag, used by Margaret Thatcher  | 1 item                       |
| 17/11/2020 | HEWITT                                    | HWTT            | 2140 | Personal papers and correspondence of The Rt Hon. Patricia Hewitt PC   | 30 carton boxes              |
| 17/11/2020 | DAVIS                                     | WDVS            | 2141 | Personal papers and correspondence of Admiral Sir William Davis  | 3 large boxes and 1 tube     |
| 30/11/2020 | British Diplomatic Oral History Programme | DOHP            | 2142 | Copy of Goodenough's memoir 'Africa and the Commonwealth, 1971-1995'   | 1 item                       |
| 08/12/2020 | CHURCHILL (Additional)                    | WCHL            | 2143 | Newspaper articles relating to death of Churchill  | 1 bag                        |
| 09/12/2020 | STRANG                                    | STRN            | 2144 | Papers of Lord Strang  | 7 lever arch box files       |
| 15/12/2020 | DONALD                                    | DNLD            | 2145 | Annual update to Dame Athene Donald's blog on the Occam's Typewriter blog  | Annual XML files             |
| 16/12/2020 | STEWARTBY                                 | STBY            | 2146 | Papers of Ian Stewart  | 4 bankers boxes              |
| 15/12/2020 | DONALD                                    | DNLD            | 2147 | Video of Dame Athene talking at 16/11/20 European Research Council event 'Sex and gender dimension in Frontier Research'               | 1 digital file (mp4, 1.07Gb) |
| 10/6/2021  | CHURCHILL (Additional)                    | WCHL            | 2149 | Copy of the Decca record 'The Voice of Winston Churchill', 1965  | 1 item                       |
| 10/12/2020 | MILLINGTON-DRAKE                          | MLDK            | 2150 | Memoir   | 1 volume in envelope         |
| 15/02/2021 | EDWARDS Associated                        | EDWS AS         | 2152 | Digital photographs taken at 'Futures of Reproduction' conference at Churchill College, held to celebrate Edwards' Nobel Prize, 2012   | 147 digital files, 421Mb     |
| 09/02/2021 | EDWARDS Associated                        | EDWS AS         | 2153 | Photograph, Braude believes "was taken in the Physiology Department on the day after Bob's announcement of the birth of Louise Brown." | 1 colour photograph          |
| 01/03/2021 | Lockdown photography competition          | MISC 116        | 2154 | Photographs for lockdown photography competition from five entrants  | 12 files, 14.5Mb             |
| 28/01/2021 | SCOURSE                                   | SCOU            | 2155 | Printed copy of unpublished memoir 'Sea-Change' and 1 folder of personal papers relating to naval career.                              | 1 volume, 1 folder           |
| 02/03/2021 | WILSHIRE                                  | WILS            | 2156 | Framed statement by David Davis, signed by others  | 1 item                       |

# New Accessions

## continued

| Date       | Collection Name                | Collection Code | Acc.  | Description  | Extent                           |
|------------|--------------------------------|-----------------|-------|--|----------------------------------|
| 10/03/2021 | POWELL, Enoch                  | POLL            | 2157  | Digital copies of photographs, cuttings and letters from Pamela Powell's albums relating to Powell and the Freeth family.      | 22 items                         |
| 09/03/2021 | DONALD                         | DNLD            | 2158  | BBC World Service radio interview with Dame Athene about Mary Astell.  | 1 digital file                   |
| 16/03/2021 | DONALD                         | DNLD            | 2159  | Collection of recordings of interviews, etc. from before AD started at Churchill.  | 13 digital files, 179Mb          |
| 12/04/2021 | JAMES                          | AJMS            | 2161  | Letter from Sir Samuel Hoare to Archibald James MP, 24 August 1944   | 1 photocopy                      |
| 09/04/2021 | HANKEY, Adeline Lady           | AHKY            | 2162  | Hankey family correspondence and related papers  | 1 file                           |
| 30/03/2021 | DEAKIN Associated              | DEAK AS         | 2163  | Correspondence between WGL ('Len') Parsons and Sir William Deakin, 1972  | 1 bundle                         |
| 21/04/2021 | JAMES                          | AJMS            | 2164  | Papers of Archibald James  | 2 boxes                          |
| 06/05/2021 | BACON                          | BACN            | 2165  | Photographs and papers sent to Edward Bacon (son) by Jean Aldous   | 1 file                           |
| 06/05/2021 | DONALD                         | DNLD            | 2166  | Recording of online lecture 'When did Women start doing Science?' on behalf of the Oxford and Cambridge Society of New England | 1 digital file (mp4)             |
| 01/06/2021 | THOMAS                         | MEUR            | 2167  | Awards and certificates of Professor Sir John Meurig-Thomas  | 3 large boxes                    |
| 03/06/2021 | SELWYN-LLOYD                   | SELO            | 2168  | Photograph albums and visitors books belonging to Lord Selywn-Lloyd  | 6 archive boxes                  |
| 10/06/2021 | Churchill Oral History Project | CHOH            | 2169  | Recording of talk by Roy Astley Richards to the River Thames Society, 12 October 1978  | 1 CD                             |
| 28/06/2021 | THOMAS                         | MEUR            | 2170  | Further awards of Professor Sir John Meurig-Thomas   | 1 box, 1 file box, 1 framed item |
| 30/06/2021 | THATCHER                       | THCR            | 2171  | Artefacts, books, slides, etc.   | 24 packages                      |
| 29/01/2021 | College Archive                |                 | CC337 | Photographs of College before, during and after building works   | 1 digital file                   |
| 11/01/2021 | College Archive                |                 | CC338 | Correspondence between Viscount Montgomery, Lady Soames and Sir John Boyd regarding a book loan                                | 2 letters                        |
| 04/05/2021 | College Archive                |                 | CC339 | Sir Cockcroft centenary booklet and annotated document by Edward Allibone  | 2 items                          |
| 07/04/2021 | College Archive                |                 | CC340 | Concert advertising poster   | 1 item                           |
| 27/05/2021 | College Archive                |                 | CC341 | Churchill College staff files  | 5 archive boxes                  |

# New Accessions

## continued

| Date       | Collection Name | Collection Code | Acc.  | Description   | Extent                              |
|------------|-----------------|-----------------|-------|---|-------------------------------------|
| 27/05/2021 | College Archive |                 | CC342 | Undergraduate tutorial files (2010 and 2011 matriculation)  | 16 archive boxes                    |
| 27/05/2021 | College Archive |                 | CC343 | Kinsella prize entries  | 2 boxes                             |
| 27/05/2021 | College Archive |                 | CC344 | Instrumental bursary files  | 1 box                               |
| 01/06/2021 | College Archive |                 | CC345 | New Court plans and papers; committee papers; Archives Centre extension; room rents; Moller Centre papers | 9 archive boxes, 7 lever arch files |
| 01/06/2021 | College Archive |                 | CC346 | Postgraduate tutorial files   | 24 archive boxes                    |
| 01/06/2021 | College Archive |                 | CC347 | Junior Research Fellowship files  | 5 archive boxes                     |
| 01/06/2021 | College Archive |                 | CC348 | Conference Office photographs   | 1 large archive box                 |
| 01/06/2021 | College Archive |                 | CC349 | Refurbishment files   | 2 archive boxes                     |
| 01/06/2021 | College Archive |                 | CC350 | Spring Ball papers  | 1 archive box                       |
| 01/06/2021 | College Archive |                 | CC351 | Incident sheets and typed incident reports  | 3 files                             |
| 01/06/2021 | College Archive |                 | CC352 | Tribute to John Oriel   | 1 item                              |

# 2. British Diplomatic Oral History Project

## Interviews released this year

### Sir Stephen Lamport GCVO DL

Entered FCO, 1974; UK Mission to United Nations, 1974; Tehran, 1975–79; FCO, 1979–84; Private Secretary to Minister of State, 1981–84; 1st Secretary, Rome, 1984–88; FCO, 1988–93; Deputy Private Secretary to the Prince of Wales, 1993–96; Private Secretary and Treasurer to the Prince of Wales, 1996–2002; Chapter Clerk and Receiver General, Westminster Abbey, 2008–18.

Interview completed 2020.

### Merrick Baker-Bates CMG

Journalist, Brussels, 1962-63; 3rd, later 2nd Secretary, Tokyo, 1963-68; 1st Secretary, FCO, 1968-73; 1st Secretary (Information), Washington, 1973-76; 1st Secretary (Commercial), Tokyo, 1976-79; Counsellor (Commercial), Tokyo, 1979-82; Director, Cornes and Company, Tokyo, 1982-85; Representative Director, Gestetner Limited (Japan), 1982-85; Deputy High Commissioner and Counsellor (Commercial/Economic), Kuala Lumpur, 1986-89; Head of South Atlantic and Antarctic Department, FCO, and Commissioner, British Antarctic Territory, 1989-92; Consul-General, Los Angeles, 1992-97; Historical Records Adviser, FCO, 2000-17.

Interview completed 2020.

### Dame Judith Macgregor DCMG LVO

Entered FCO, 1976; Belgrade, 1978–81; FCO, 1981–86; Prague, 1989; Paris, 1992–93; Deputy Head, Western European Department, FCO, 1993–95; Counsellor and Head, Security Strategy, FCO, 2001–03; FCO Chair, Civil Service Selection Board, 2003–04; Ambassador to Slovakia, 2004–07; Director for Migration, FCO, 2007–09; Ambassador to Mexico, 2009–13; High Commissioner to South Africa, 2013–17, and (non-resident) to Lesotho and Swaziland, 2014–17.

Interview completed 2020.

### John Macgregor CVO

Joined FCO, 1973; 2nd Secretary, United Nations Affairs, 1973–74; 1st Secretary (political), New Delhi, 1975; FCO, 1979; Private Secretary to Minister of State, FCO, 1981; speechwriter to Foreign Secretary, 1982; Assistant, Soviet Department, FCO, 1983; Deputy Head

of Mission, Prague, 1986; Head of Chancery, Paris, 1990–93; Head of EU Department (External), 1993–95; Director General for Trade Promotion in Germany and Consul-General, Düsseldorf, 1995–98; Ambassador to Poland, 1998–2000; Director, Wider Europe, FCO, 2000–02; Ambassador to Austria, 2003–07; UK Permanent Representative to UN in Vienna and UK Gov. to IAEA, 2006–07.

Interview completed 2020.

### Warwick Morris

Entered FCO, 1969; 3rd Secretary, Paris, 1972–74; Korean language training, Yonsei University, Seoul, 1975–76; 2nd Secretary, Seoul, 1977–79; FCO, 1979–83; 1st Secretary, 1982; 1st Secretary (Commercial), Mexico City, 1984–87; Head of Chancery, Seoul, 1988–91; Deputy Head, Far Eastern Department, FCO, 1991–93; Counsellor, 1993, Head, 1994, Permanent Under Secretary's Department, FCO; Economic and Commercial Counsellor, New Delhi, 1995–98; Royal College of Defence Studies, 1999; Ambassador to Vietnam, 2000–03; Ambassador to South Korea, 2003–08.

Memoir completed 2020.

### Christopher Long CMG

Joined FCO, 1963–98; Foreign Office, 1963–64; Jeddah, 1965–67; Caracas, 1967–69; FCO, 1969–74; Budapest, 1974–77; Belgrade (CSCE), 1977; Counsellor, Damascus, 1978–80; Counsellor and Deputy Permanent Representative, UKMIS, Geneva, 1980–83; Head, Near East and North Africa Department, FCO, 1983–85; Assistant Under-Secretary of State (Deputy Chief Clerk and Chief Inspector), FCO, 1985–88; Ambassador to Switzerland, 1988–92 and also to Liechtenstein, 1992; Ambassador to Egypt, 1992–95; Ambassador to Hungary, 1995–98.

Interview completed 2020.

### Timothy Dowse CMG

Joined FCO, 1978; UN Department, FCO, 1978–80; 3rd, later 2nd Secretary, Manila, 1980-82; Israeli language training, 1982-83; 1st Secretary and Press Officer, Tel Aviv, 1983-86; Economic Relations Department (ERD), FCO, 1986-88; Resident Clerk, Southern Africa

# British Diplomatic Oral History Project

## continued

Department; FCO, 1988-90; Deputy Head, Gulf War Political/Military Emergency Unit, FCO, 1991; Assistant Head, Non-Proliferation and Defence Department, FCO, 1991-92; Secondment to US State Department, Washington DC, 1992; 1st Secretary Chancery, British Embassy Washington DC, 1992-96; Higher Command and Staff Course, JSSC Camberley, 1997; Deputy Chief of the Assessments Staff, Cabinet Office 1997-98; Head of Defence, Diplomacy and Intelligence Spending team, HM Treasury, 1999-2000; Head of Non-Proliferation (latterly Counter-Proliferation) Department, FCO, 2001-03; Chief of the Assessments Staff (latterly Director, Central Intelligence Assessment), Cabinet Office, Member of the JIC, 2003-09; Director, Intelligence and National Security, FCO, 2009-11; Director, International Cyber Policy, FCO, 2011-12; Foreign Secretary's Intelligence Adviser, FCO, 2012-18.

Interview completed 2020.

### Sir Adrian Beamish KCMG

Joined FCO, 1962: 3rd, later 2nd Secretary, Tehran, 1963-66; FCO, 1966-69; 1st Secretary, UK Delegation, OECD, Paris, 1970-73; New Delhi, 1973-76; FCO, 1976-78; Counsellor, Personnel Operations Department, FCO, 1978-80; Counsellor (Economic), Bonn, 1981-85; Head, Falkland Islands Dept, FCO, 1985-87; Ambassador to Peru, 1987-89; Assistant Under-Secretary of State (Americas), FCO, 1989-94; Ambassador to Mexico, 1994-99.

Interview completed 2021.

### Dame Denise Holt DCMG

Research Analyst, FCO, 1970-84; 1st Secretary, Dublin, 1984-87; Head of Section, FCO, 1988-90; 1st Secretary, Brasilia, 1991-93; Deputy Head, Eastern Department, FCO, 1993-94; Assistant Director, Personnel, 1996-98; Deputy Head of Mission, Dublin, 1998-99; Director, Personnel, FCO, 1999-2002; Ambassador to Mexico, 2002-05; Director for Migration and Overseas Territories, FCO, 2005-07; Ambassador to Spain, 2007-09.

Interview completed 2021.

### Lord McDonald of Salford GCMG KCVO

Joined FCO, 1982; Jedda, 1985; Riyadh, 1985-88; Bonn, 1988-90; FCO, 1990; Private Secretary to Permanent

Under-Secretary of State, FCO, 1993-95; 1st Secretary, Washington, 1995-98; Counsellor, Deputy Head of Mission and Consul-General, Riyadh, 1998-2001; Principal Private Secretary to Foreign Secretary, 2001-03; Ambassador to Israel, 2003-06; Director, Iraq, FCO, 2006-07; Foreign Policy Adviser to Prime Minister and Head, Overseas and Defence Secretariat, later Foreign and Defence Policy Secretariat, Cabinet Office, 2007-10; Ambassador to Germany, 2010-15; Permanent Under-Secretary of State, FCO and Head of the Diplomatic Service, 2015-20.

Interview completed 2021.

### Sir David Warren KCMG

Joined FCO, 1975; FCO, 1975-77; 3rd, later 2nd, then 1st Secretary, Tokyo, 1977-81; FCO, 1981-87; 1st Secretary and Head of Chancery, Nairobi, 1987-90; FCO, 1990-91; on secondment as Head, International Division, Science and Technology Secretariat, later OST, then OPSS, Cabinet Office, 1991-93; Counsellor (Commercial), Tokyo, 1993-98; Head, Hong Kong Department, later China Hong Kong Department, FCO, 1998-2000; Director, Trade Partners UK, British Trade International, subsequently UK Trade and Investment, 2000-04; Director, HR, FCO, 2004-07; Ambassador to Japan, 2008-12.

Interview completed 2021.



## 3. Access and Outreach

### Online exhibitions, events and communications

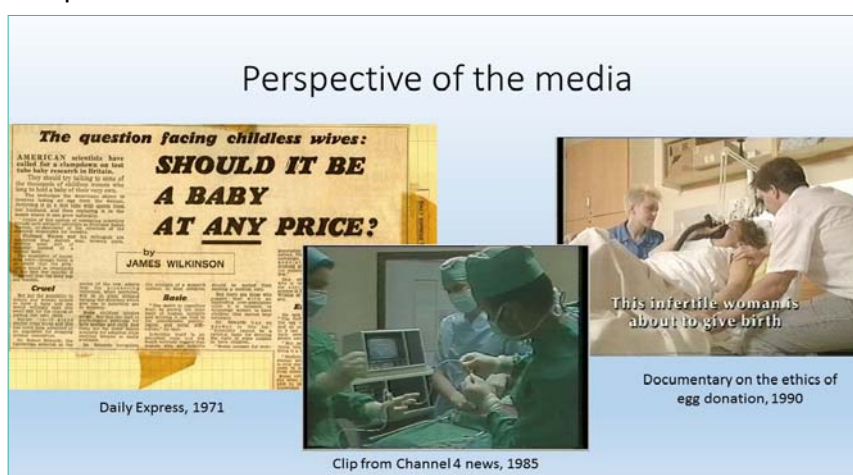
The Centre produced virtual exhibitions relating to the papers of Davidson Nicol, Sir Robert Edwards, Rosalind Franklin, Peggy Jay, Lord Marples and the architecture of Churchill College. At the time of publication, these are available online at <https://www.chuarchivestories.uk/>.

In addition the Centre staged a number of online events highlighting the range and contents of the collections, notably: 'A Veritable Volcano: The Life and Legacy of Admiral 'Jacky' Fisher' (20 October); 'Hitler's Cosmopolitan Bastard: Count Richard Coudenhove-Kalergi and his vision of Europe' (18 March); 'Ways of Working: The Archive of Professor Sir Robert Edwards (IVF Pioneer)' (29 March); 'Paths of Fire: The gun and the world it made' with author Andrew Nahum (30 June). Individual team members also took part in other online presentations and teaching:

- The conservation team produced a video and podcast about their work.
- Allen Packwood managed the Q & A for the two College events on *Churchill, Empire and Race*, staged on 27 October 2020 and 11 February 2021. He also recorded a video presentation about Churchill's speeches for the University of Cambridge Virtual Summer Festival of Learning.
- Madelin Evans contributed to the new website for the Cambridge University dissertation fair (<https://cambridgedissertationfair.wordpress.com>). On 29 March 2021, she gave an online presentation with Nick Hopwood at a symposium on Professor Edwards, and on 24 June, she also spoke at the 3rd Workshop on Scientific Archives (ICA) in collaboration with Allie Dillon (Bristol Archives) on "Records of Reproduction".
- On 17 November 2020, Andrew Riley hosted an online event for the Modern British History MPhil group which included a collections development case study by Sophie Bridges on *For Richer For Poorer: Michael Young and social science collections at Churchill Archives Centre*. Andrew Riley also gave online presentations to Queen Mary, Teesside University, King's College London, and Leeds University in November 2020, King's College London in December 2020 and spoke at a 1990s seminar series in March 2021.
- On 21 July 2021, just outside the period of this report, Sophie Bridges presented *In Conversation: Michael Young and Phyllis Willmott at Churchill Archives Centre*, an online talk for Norfolk Record Office about our oral history recordings digitised by the Unlocking Our Sound Heritage Project.

#### Communications

In 2020, as part of our drive to engage with our followers online, the Archives Centre published an electronic Newsletter. To date, we have gathered more than 145 subscribers. Our first issue was brought out in July 2020 and since then there have been a further five issues. These have included news of our online resources, new services as well as events and competitions.



Slide from the 'Records of Reproduction' presentation

# 4. Educational Group Visits & Workshops

Held in the Archives Centre or externally with Archives Centre staff

The Covid restrictions both in the Archives Centre and in educational settings curtailed our usual busy programme of educational group visits and workshops to school pupils, university students, and adult education groups. As restrictions eased in the summer months, we were able to resume limited visits.

In July 2020, Andrew Riley recreated the annual Sutton Trust visit in a successful online workshop.

What we do: order out of chaos?

**MYSTERY STARTER**

**Ingredients:**

- 1 tin of beef consomme (undiluted)
- 2 packets Philadelphia cheese
- 1 flat teaspoon of curry powder

**Method:**

Pour a quarter of the tin of consomme into a bowl and put into the refrigerator to set. Blend the rest of the soup into the cheese until it is really well mixed, and stir in the curry powder.

Put it into the refrigerator until set - at least twelve hours. Serve in individual ramekins and decorate with the jellied consomme already in the refrigerator. Top each ramekin with a black olive.

**BY PATRICIA SUTTON TRUST**

**DESSERT** **Chow every day**  
Grapefruit, 1 or 2 eggs, black coffee or clear tea

**MONDAY** **Lunch:** 2 eggs, grapefruit  
**Dinner:** 2 eggs, combination salad, 1 piece dry loaf, grapefruit, coffee

**TUESDAY** **Lunch:** 2 eggs, tomatoes, coffee  
**Dinner:** 2 eggs, tomatoes, coffee, lettuce, silver, coffee

**WEDNESDAY** **Lunch:** 2 eggs, spinach, coffee  
**Dinner:** 2 rash chops, celery, cucumber, tomatoes, tea

**THURSDAY** **Lunch:** 2 eggs, spinach, coffee  
**Dinner:** 2 eggs, cottage cheese, slice of dry toast, cabbage, tea

**FRIDAY** **Lunch:** 2 eggs, spinach, coffee  
**Dinner:** Fish combination salad, dry toast, grapefruit

**SATURDAY** **Lunch:** Frittata salad (put in anything as much as you can eat)  
**Dinner:** Piece of steak, celery, cucumber, tomatoes, coffee

**SUNDAY** **Lunch:** Chicken, tomatoes, carrots, cabbage, grapefruit, coffee  
**Dinner:** Cold chicken, tomatoes, grapefruit

On 21 June 2021, Amanda Jones, Grace Whorrall-Campbell, Cherish Watton and Sophie Bridges welcomed two groups of undergraduates from the History Faculty on a visit to the Archives Centre’s reading room for a display about scrapbooks and the personal papers collections.



History Faculty undergraduates visiting the Archives

## 5. Website and Social Media Statistics

Below are figures for all Archives Centre web pages that sit under [www.chu.cam.ac.uk/archives](http://www.chu.cam.ac.uk/archives)

| Page path      | Page views | Unique page views | Average time on page | Bounce rate | % Exit |
|----------------|------------|-------------------|----------------------|-------------|--------|
| 1/7/20-30/6/21 | 95,076     | 75,141            | 00:01:48             | 72.18%      | 51%    |
| 1/7/19-30/6/20 | 93,542     | 74,372            | 00:01:40             | 70.94%      | 50.56% |
| % change       | +1.6%      |                   |                      |             |        |

### Churchill Archive Online (published electronic edition of the Churchill papers collection)

Below are figures for use in front of the pay wall of the *Churchill Archive Online* and related *Churchill Archive for Schools* websites:

| 1 September 2020–30 August 2021 | Churchill Archive | Churchill Archive for Schools |
|---------------------------------|-------------------|-------------------------------|
| Sessions                        | 62,734            | 117,683                       |
| Users                           | 51,498            | 103,476                       |
| Page views                      | 204,445           | 175,147                       |
| Pages/visit                     | 3.26              | 1.49                          |
| Average time on site            | 00:02:28          | 00:01:20                      |
| New visits                      | 51,575            | 101,670                       |

| Overall              | 2020/21  | 2019/20  | 2018/19  | 2017/18  |
|----------------------|----------|----------|----------|----------|
| Sessions             | 180,417  | 173,714  | 145,957  | 89,949   |
| Users                | 154,974  | 143,389  | 119,046  | 69,778   |
| Page views           | 379,592  | 415,184  | 387,718  | 296,406  |
| Pages/visit          | 4.75     | 5.65     | 2.66     | 3.30     |
| Average time on site | 00:01:54 | 00:04:47 | 00:02:18 | 00:02:52 |
| New visits           | 84.9%    | 83.2%    | 90%      | 76.7%    |

### Social media

The Churchill Archive Centre has accounts on Twitter (since November 2013) and Instagram (since March 2019).

| 1st July 2020–30th June 2021 | Twitter | Instagram        |
|------------------------------|---------|------------------|
| New followers in period      | 241     | 235              |
| Views/impressions            | 875,400 | 77,609           |
| Likes                        | 2,994   | Data unavailable |
| Retweets/Reposts             | 980     | Data unavailable |

## 6: Staff and Volunteers

Mr Allen Packwood (Director)  
Ms Natalie Adams (Senior Archivist) (to April 2021)  
Ms Sophie Bridges (Archivist)  
Miss Jessica Collins (Archives Assistant)  
Mr Tom Davies (Archives Assistant) (to February 2021)  
Ms Erica D'Alessandro (Conservator) (to March 2021)  
Ms Madelin Evans (Archivist)  
Ms Julie Godden (Cleaner and Conservation Assistant)  
Mrs Hannah James (Records Manager & College Archivist)  
Dr Amanda Jones (Archives Administrator)  
Mr Christopher Knowles (Digital Archivist)  
Mrs Paula Laycock (Records Officer)  
Ms Sarah Lewery (Conservator)  
Mr Andrew Riley (Senior Archivist)  
Miss Katharine Thomson (Archivist)  
Mr Thomas Wales (Archives Assistant) (to Oct 2020)  
Ms Cherish Watton (Archives Casual) (from May 2021)  
Ms Grace Whorrall-Campbell (Archives Casual)

During the year, the Archives Centre had four departures:

- Tom Davies and Thomas Wales completed their training and successfully found new positions as qualified archivists and records managers.
- Erica D'Alessandro left us to return to Belgium, where her family is based.
- Natalie Adams, who had been on secondment to the Cambridge University Library (CUL) left us after more than 25 years to take up a permanent position at the CUL.

The team were delighted to retain Christopher Knowles as Digital Archivist on a permanent, full-time basis. A second Archives Assistant is being appointed to start in September 2021.

Due to the Covid pandemic, the Archives Centre had no volunteers during this period.

## 7: Archives Centre Governance

### The Churchill Archives Committee

Dr Adrian Crisp (Chair)  
Professor Christopher Andrew  
Mr Ben Ashbridge (to November 2020)  
Dr Éva Bernadett Bényei (from November 2020)  
Dr Lise Butler  
Dr Helen Curry  
Professor Mark Goldie  
Professor Melissa Hines  
Dr Pieter van Houten  
Dr Frank King  
Dr Sean Lang  
Professor Simon Laughlin FRS  
Ms Nadia Mahmoud (from October 2020)  
Dame Norma Major DBE  
Mr Allen Packwood  
Professor David Reynolds FBA  
Professor Patrick Salmon  
Dr Peter Sloman  
Senior member of Archives Centre team

### The Sir Winston Churchill Archive Trust (SWCAT):

Owns and administers the Churchill Papers collection on behalf of the Nation.

Chair: The Rt. Hon. Lord Boateng

Charity Commission number: 1045646

### The Margaret Thatcher Archive Trust (MTAT):

Owns and administers the Thatcher Papers collection.

Chair: The Rt. Hon. The Lord Strathclyde

Charity Commission number: 1061822

### The Churchill College Archives Trust (CCAT):

Administers an endowment fund supporting the work of the Archives Centre.

Chair: The Master of Churchill College

Charity Commission number: 273633





CHURCHILL COLLEGE  
UNIVERSITY OF CAMBRIDGE

The Churchill Archives Centre would like to thank its partners, patrons and funders for their support in the last year.

Churchill Archives Centre, Churchill College, Cambridge, CB3 0DS  
T: 01223 336 087 | E: [archives@chu.cam.ac.uk](mailto:archives@chu.cam.ac.uk)